



Worcester
CITY COUNCIL

POLICY AND RESOURCES COMMITTEE

AGENDA

Date: Tuesday, 5th February, 2019

Time: 7.00 pm

Venue: Guildhall

POLICY AND RESOURCES COMMITTEE

Information for Members of the Public

Access to the Guildhall is via the front entrance in the High Street. The nearest car park is Copenhagen Street (pay and display). If you are a wheelchair user or have restricted mobility, access to the Guildhall can be gained either through the door on the right side of the forecourt as you face the Guildhall, or through the sliding doors at the rear of the Guildhall. There is dedicated disabled parking space at the rear (access via Copenhagen Street). Most meetings are held on the ground floor, which can be reached by using a lift. If you are a wheelchair user or have restricted mobility and you wish to attend a meeting, please telephone or email the officer mentioned below in advance and we will make any necessary arrangements to assist your visit.

Part I of the Agenda includes items for discussion in public. You have the right to inspect copies of Minutes and reports on this part of the Agenda as well as background documents used in the preparation of these reports. Details of the background papers appear at the foot of each report. Part II of the Agenda (if applicable) deals with items of 'Exempt Information' for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

Please note that this is a public meeting and members of the public and press are permitted to report on the proceedings. "Reporting" includes filming, photographing, making an audio recording and providing commentary on proceedings. Any communicative method can be used to report on the proceedings, including the internet, to publish, post or share the proceedings. Accordingly, the attendance of members of the public at this meeting may be recorded and broadcast. By choosing to attend this public meeting you are deemed to have given your consent to being filmed or recorded and for any footage to be broadcast or published.

Please note the Council audio records and live streams many of its meetings. These recordings are published on the relevant meeting pages of the Council's website. A notice to this effect will be posted in the meeting room. If a member of the public chooses to speak at a meeting of the City Council he/she will be deemed to have given their consent to being recorded and audio being published live to the Council's website. The Chairman of the meeting, can at their discretion, terminate or suspend recording, if in their opinion, continuing to do so would prejudice the proceedings of the meeting or if they consider that continued recording might infringe the rights of any individual, or breach any statutory provision.

At the start of the meeting under the item 'Public Participation' up to fifteen minutes in total is allowed for members of the public to present a petition, ask a question or comment on any matter on the Agenda. Participants need to indicate that they wish to speak by 4.30 p.m. on the last working day before the meeting by writing, telephoning or E-Mailing the officer mentioned below.

If you have any general enquires or queries about this Agenda or require any details of background papers, further documents or information, or to discuss arrangements for the taking of photographs, film, video or sound recording please contact the Lead Officer, **Julian Pugh, Democratic Services Administrator, Guildhall, Worcester WR1 2EY. Telephone: 01905 722027 (direct line); E-Mail Address: committeeadministration@worcester.gov.uk.**

This agenda can be made available in large print, braille, on PC disk, tape or in a number of ethnic minority languages. Please contact the above named officer for further information.

Agendas and minutes relating to all City Council Committees and Council Meetings are also available electronically, click on the option "Committee Minutes and Documents", Website Address: worcester.gov.uk

**Policy and Resources Committee
Tuesday, 5 February 2019**

Members of the Committee:-

Chairman: Councillor Louis Stephen (G)

Vice-Chairman: Councillor Marc Bayliss (C) and Councillor Adrian Gregson (L)

Councillor Patricia Agar (LCo)
Councillor Roger Berry (LCo)
Councillor Lynn Denham (L)
Councillor Simon Geraghty (C)
Councillor Jo Hodges (L)

Councillor Mrs. Lucy Hodgson (C)
Councillor Roger Knight (C)
Councillor Chris Mitchell (C)
Councillor Joy Squires (L)
Councillor James Stanley (C)

C = Conservative

G = Green

L = Labour

LCo = Labour and Co-Operative

AGENDA

Part 1

(ITEMS FOR DISCUSSION AND DECISION IN PUBLIC)

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| 1. Appointment of Substitutes | To receive details of any Member nominated to attend the meeting in place of a Member of the Committee. |
| 2. Declarations of Interest | To receive any declarations of interest. |
| 3. Public Representations | Up to a total of fifteen minutes can be allowed, with each speaker being allocated a maximum of five minutes, for members of the public to present a petition, ask a question or comment on any matter on the Agenda or within the remit of the Committee. |
| 4. Minutes
Page(s): 1 - 6 | Of the meeting held on 11 th December 2018 to be approved and signed. |
| 5. Minutes of Personnel and General Purposes Sub-Committee
Page(s): 7 - 12 | To receive the minutes of the meeting held on 12 th December 2018. |
| 6. Minutes of Income Generation Sub-Committee
Page(s): 13 - 16 | To receive the minutes of the meeting held on 15 th January 2019. |

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| <p>7. Quarter 3 Performance Report for 2018/19
 Page(s): 17 - 28
 Ward(s): All Wards
 Contact Officer: Joanna Payne,
 Transformation
 and Performance
 Officer
 Tel: 01905
 722407</p> | <ol style="list-style-type: none"> 1. That the Policy and Resources Committee notes the Council's Quarter 3 performance for 2018/19; and 2. That the Committee notes the proposed revised due dates for key projects as stated in the relevant project narrative in Appendix 1. |
| <p>8. Quarter 3 Financial Monitoring Report for 2018/19
 Page(s): 29 - 46
 Ward(s): All Wards
 Contact Officer: Mark Baldwin,
 Head of Finance
 Tel: 01905
 722007</p> | <ol style="list-style-type: none"> 1. That the Committee reviews the financial monitoring details including budget variances and performance indicators for the 3rd quarter ended 31st December 2018; and 2. That the Committee reviews the proposed write-offs of Council Tax and Business Rates for the quarter and approves the amounts noted. |
| <p>9. Feedback Report from the Place and Economic Development Sub-Committee on the Draft Budget Proposals
 Ward(s): All Wards
 Contact Officer: Shane Flynn,
 Corporate
 Director, Finance
 and Resources
 Tel: 01905
 722536</p> | <p>Report to follow.</p> |
| <p>10. Feedback Report from the Environment Committee on the Draft Budget Proposals
 Ward(s): All Wards
 Contact Officer: Shane Flynn,
 Corporate
 Director, Finance
 and Resources
 Tel: 01905
 722536</p> | <p>Report to follow.</p> |

11. **Feedback Report from the Communities Committee on the Draft Budget Proposals**

Ward(s): All Wards

Contact Officer: Shane Flynn,
Corporate
Director, Finance
and Resources
Tel: 01905
722536

Report to follow.

12. **Proposed Budget 2019/20 and Medium Term Financial Plan 2019/20 - 2023/24**

Page(s): 47 - 96

Ward(s): All Wards

Contact Officer: Shane Flynn,
Corporate
Director, Finance
and Resources
Tel: 01905
722536

1. That the Committee endorse the proposed Budget and Council Tax for 2019/20 and the proposed Medium Term Financial Plan for the next five year period 2019/20 – 2023/24, and recommends its approval to Full Council on 19 February 2019 including the following resolutions:
 - a. That the Budget Requirement for Worcester City Council (excluding Parish Precepts) 2019/20 be set at £10.240m;
 - b. That the Council Tax Requirement for Worcester City Council (excluding Parish Precepts) 2019/20 be set at £5,930m; and
 - c. That the Band D Council Tax for Worcester City Council (excluding Parish Precepts) be set at £185.88;
2. That the Committee approves the Treasury Management Strategy, including the MRP policy statement and the prudential indicators set out in the Strategy; and
3. That the Committee considers the proposals brought forward by the Policy Committees during January 2019 and includes those approved in the recommendations to Full Council.

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| <p>13. Fees and Charges 2019/20
 Page(s): 97 - 134
 Ward(s): All Wards
 Contact Officer: Mark Baldwin,
 Head of Finance
 Tel: 01905
 722007</p> | <p>1. That the Committee receives the report of the review of Fees and Charges for 2019/20 from the Income Generation Sub-Committee and recommends its approval to Full Council on 19th February 2019;and</p> <p>2. That the Committee approves an increase to the annual fee for Garden Waste collection of £5.00.</p> |
| <p>14. Capital and Investment Strategies 2019/20 - 2021/22
 Page(s): 135 - 162
 Ward(s): All Wards
 Contact Officer: Shane Flynn,
 Corporate
 Director, Finance
 and Resources
 Tel: 01905
 722536</p> | <p>That the Committee recommends to Council that:</p> <p>i. the Capital Strategy and Investment Strategy for 2019/20 be adopted; and</p> <p>ii. the Authorised Limit and Operational Boundary for external debt be revised in accordance with the proposals set out in the report.</p> |
| <p>15. Council Tax - Long Term Empty Homes Premium
 Page(s): 163 - 166
 Ward(s): All Wards
 Contact Officer: Shane Flynn,
 Corporate
 Director, Finance
 and Resources
 Tel: 01905
 722536</p> | <p>That the Committee recommends to Full Council that from 1 April 2019 properties empty for 2 years or more be charged a Council Tax long term empty homes premium equivalent to 100% of the Council Tax and that the Corporate Director Finance and Resources be authorised to agree individual exemptions based on government guidance.</p> |
| <p>16. Referral Report from Communities Committee - Strategic Housing Transformation Temporary Accommodation Supply
 Ward(s): All Wards
 Contact Officer: Nina Warrington,
 Head of Strategic
 Housing
 Tel: 01905
 722294</p> | <p>Report to follow.</p> |

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| <p>17. Referral Report from Communities Committee - Extension of the Single Person and Childless Couples Homeless Prevention Support Service (HoPES) and Recommissioning of New Service
 Ward(s): All Wards
 Contact Officer: Nina Warrington,
 Head of Strategic Housing
 Tel: 01905 722294</p> | <p>Report to follow.</p> |
| <p>18. Referral Report from Communities Committee - Report of the Grants Task and Finish Group
 Ward(s): All Wards
 Contact Officer: Rhizina Shearer,
 Community Partnerships Officer
 Tel: 01905 722307</p> | <p>Report to follow.</p> |
| <p>19. Referral Report from Environment Committee - Street Scene Excellence - Review of Litter Bins in City Centre
 Ward(s): Cathedral
 Contact Officer: Tim Allen,
 Environmental Operations Project Manager</p> | <p>Report to follow.</p> |
| <p>20. Any Other Business</p> | <p>Which in the opinion of the Chairman is of sufficient urgency as to warrant consideration.</p> |
| <p>21. Item Involving the Disclosure of Exempt Information</p> | <p>The Committee are invited to pass the following resolution:-</p> <p>That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of information as defined in Schedule 12A of the said Act.</p> |

PART II
(ITEM FOR DISCUSSION AND DECISION IN PRIVATE)

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| 22. Minutes of Income Generation Sub-Committee
Page(s): 167 - 168 | To receive the minutes (exempt items) of the meeting held on 15 th January 2019. |
| 23. Fees and Charges 2019/20
Page(s): 169 - 170
Ward(s): All Wards
Contact Officer: Mark Baldwin,
Head of Finance
Tel: 01905
722007 | To consider the proposed Fees and Charges for Trade Waste and Building Control. |